

Information Required for Certification of Construction Completion And Request for Post-Construction Inspection

The responsible licensed Texas Professional Engineer is required to submit a letter on company letterhead to the Harris County Flood Control District (HCFCD), Development Coordination and Inspection Department, a letter certifying construction completion and requesting a post-construction inspection (electronic copy).

Include the following:

1. General Information
 - Name of Subject Development.
 - HCFCD Unit Number (Channel or Detention Basin No.)
 - Key Map Page and Block
 - Developer's Name, Email and Mailing Address
 - Engineering Company, Engineer' of Record Name, Contractor's Company, Site Superintendent, Email and Phone Numbers (cell, fax, and business) for all.
2. Items to be inspected (be specific – call out locations, pipe sizes, etc.)
3. A signed and sealed certification by the owner's licensed Texas Professional Engineer that includes:
 - A statement saying work was completed and constructed in accordance with the sealed construction drawings
 - The elevations and grades were taken by an on-site survey on a certain date.
 - All features and appurtenances are constructed to the grade shown on the record drawings and in compliance with specifications.
 - All pipes, structures, etc. are of the size and dimensions shown on the record drawings.
 - All improvements are capable of performance as designed by the engineer and approved by the HCFCD.
 - For work in existing HCFCD maintained facilities, certify the facility was restored to as good or better condition than prior to construction.
4. Note all variances previously granted and variances requested as part of this submittal, if any.
5. One (1) set of **sealed record drawings** (electronic copy)
6. The executed turf establishment agreement, if applicable.

Questions or concerns? Contact DCID@hcfcd.hctx.net or 346-286-4116.